

APPENDIX C – SCHEDULE OF COSTS

*** Contractor to complete columns labeled “Monthly Cost” ***

As previously mentioned, the budget parameters for the two contracts are as follows:

- Hollywood Entertainment District (HED) - \$1.65 - \$1.75 Million

Your costs below should outline your recommendations on how to meet the budget parameters and fulfill the scope of work. By necessity, the budget for Core Services must be less than the total budget to allow for the purchase of Supplemental Services.

Core Services:

	Service	Description	Frequency	Monthly Cost
A.	Street and Gutter Sweeping	Utilizing vehicular state of the art street sweeping equipment to sweep streets BID. This service should be performed after the debris has been blown from the sidewalk into the street and preferably on residential streets after 7 a.m.	Minimum amount per zone - Zone 1: 10 times per month Zone 2: 5 times per month Zone 3: 4 times per month Zone 4: 1 times per month	
B.	Sidewalk Cleaning (pressure washing, steam cleaning, etc.)	Cleaning should be done primarily after midnight and before 7 a.m. (apart from residential streets). All debris on the sidewalk should be picked up prior to washing. Tree wells comprised of dirt, decomposed granite, or other material should NOT be pressure-washed and care should be taken by the operator not to erode those surfaces by either direct or indirect application of water under pressure or by way of drainage. Any dirt or DG that is misplaced, should there be erosion, shall be replaced by the contractor. This will also include the 11,358 linear feet of alleys in the HED.	Minimum amount per zone - Zone 1: 10 times per month Zone 2: 5 times per month Zone 3: 4 times per month Zone 4: 1 times per month	

C.	Trash Removal	<p>There are both wrought-iron and wire baskets located throughout the district. Trash should be emptied according to intensity of use, which is generally reflected by the various zones. During the day, the crewmembers will collect/replace trash bags from receptacles, pick up loose cardboard and attend to other occasional requests. Crewmembers will maintain simple collection reports and issue “trash violation notices” to merchants using public receptacles for private trash.</p> <p>Note: The Contractor must assume the cost of trash bags.</p>	<p>Approximately 250 trash receptacles are located throughout the BID. Emptying will vary based on intensity of use. At minimum 100 receptacles are emptied two times per day, 7 days per week.</p>	
D.	Waste Disposal/Dumpster	<p>The HPOA will provide adequate space for dumpster storage, however the Contractor is responsible for entering into a contract with/or as a trash hauling service to pick up trash on a routine basis. Contractor will need to maintain adequate locked dumpsters to accommodate trash removed and keep the area surrounding the dumpsters clean and orderly.</p>	<p>Approximately 5 tons of trash a day to be hauled.</p>	
E.	Graffiti and weed abatement	<p>Paint, clean with solution, sandblast or pressure wash graffiti and stickers from buildings, trees, poles, utility bases or other surfaces daily. Roll down doors and other heavy work is performed in the early mornings (e.g. 6 to 8 a.m.). The supervisor must have available a phone number for property owners to contact that is answered daily. Additionally, the immediate identification and removal of weeds and unruly plants on property lines as well as the median of properties in the district. This will also include the 11,358 linear feet of alleys in the HED.</p>	<p>“Zero tolerance” policy -- defined as ensuring that graffiti and weeds are removed within 24 hours from the time it is reported or noticed and removed.</p>	

F.	Day Porter Service	Using hand and power sweeping equipment, clean and remove all trash and debris from sidewalks, gutters, driveways, tree wells, and around trash receptacles. Perform duties in uniform along a specified route or “coverage area.” Personnel shall be courteous and helpful to neighborhood merchants, tourists and pedestrians. This will also include the 11,358 linear feet of alleys in the HED.	Staffing and routes will be based on zones in the district and attention needed of each.	
G.	Star Polishing	Approximately 2,637 brass medallions are polished on all stars (in rotation) along the Walk of Fame.	Polish stars along Hollywood Blvd. and Vine St. one time per month.	

Supplemental Services:

	Service	Description	Frequency	Monthly Cost
A.	Additional Sidewalk Cleaning	Provide cleaning services to supplement existing schedule. These services may be used to target bus stops, older sidewalks with gum stains, and heavily trafficked areas as well as the corner where the building meets the sidewalk.	As needed on an hourly basis.	
B.	Storm Drain Cleaning	For environmental reasons, the HPOA may opt to periodically clear storm drains to remove debris, foliage, and other items that will end up in the Bay, utilizing a Vactor truck or similar equipment.	One time per year – most often the day following Halloween, (Nov. 1).	
C.	Street sweeping after special events	Sweep streets after special events.	As needed on an hourly basis.	
D.	Special Maintenance Projects	Services may include: repairs to La Brea irrigation system, repairs/replacement of locks on trash receptacles, loosening or removal of metal tree well grates, etc.	As needed on an hourly basis.	
E.	Curb Painting	Paint red curbs and white passenger loading curbs.	As needed on an hourly basis.	

F.	Annual detail of Walk of Fame	An annual deep clean or polish with gum scraping, star and brass polishing, sealant applicant etc. The Terrazzo needs an annual level of detail to keep it at the caliber it deserves.	Zone 1 – Annually – to be negotiated.	
G.	Landscape/Gardening Services	Maintain trees and plants (e.g., replant smaller vegetation, when necessary, irrigate, prune, and apply fertilizer) in locations specified. Additionally, the replanting of foliage in planters throughout the district, along with upkeep of each.	Routine maintenance of: the La Brea gateway median; the triangular median at northwest corner of Highland and Franklin, as well as the various planters in the district	